



Attached you will find the Annual Implementation Plan for FY 2019.

We encourage you to review the document and offer your comments, suggestions and/feedback.

You may do that via the **contact us** link on our Website: www.R2AAA.net.

Or email your comments to: Nichole.Baker@rR2aaa.net

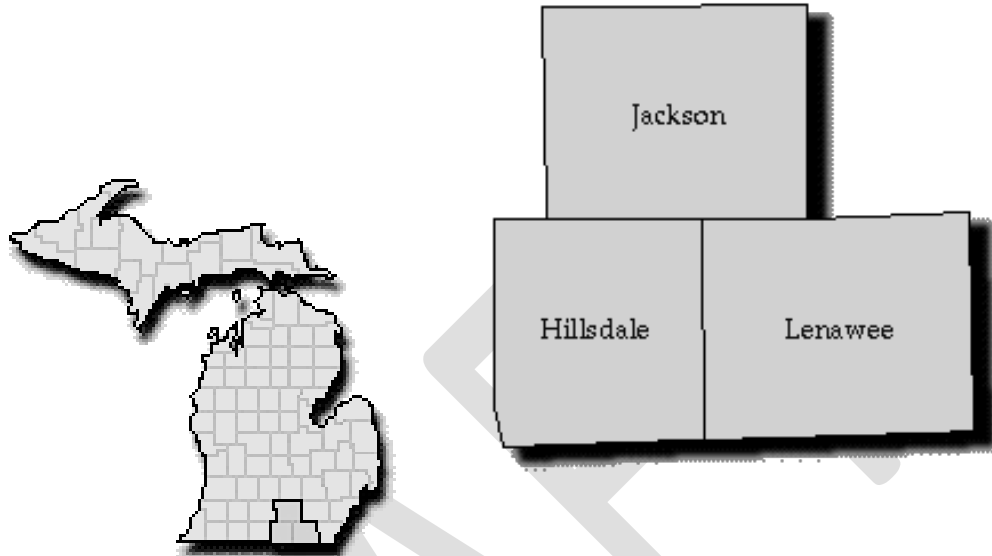
You may also join us at a public hearing that has been scheduled to review the document and to gather comments.

Public Hearing for the FY 2019 AREA PLAN will take place on
June 19, 2018 at 10:00 a.m.
Region 2 Area Agency on Aging,
102 N. Main Street, Brooklyn, MI
in conjunction with the Advisory Council Meeting.

Thank you for your time and interest.

FY 2019 AREA PLAN

REGION 2 AREA AGENCY ON AGING



Planning and Service Area

Hillsdale, Jackson, Lenawee

Region 2 Area Agency on Aging

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TABLE OF CONTENTS

County/Local Units of Government	4
Public Hearing	4
Plan Highlights	5
Planned Services Array	5
Scope of Services	6
Program Development Objectives	7
Planned Special Projects	12
Efficiency in Service	12
Direct Services	14
Advocacy Strategy	18
Leveraged Partnerships	18
Budgets	20

County/Local Units of Government

Region 2 Area Agency on Aging's plan to distribute and gain support from Hillsdale County Commission, Jackson County Commission and Lenawee County Commission will consist of the following:

The Chairs of Hillsdale, Jackson and Lenawee County Commissions will receive an invitation to the Public Hearing.

A copy of the 2019 Area Plan will be emailed, delivery receipt requested, to the Chairs of Hillsdale, Jackson and Lenawee County Commissions, including a letter requesting approval of the document prior to June 29, 2018. R2AAA will include an offer to attend the Commission Meeting, if requested. In addition, the Plan will be emailed to each Commission Secretary with request that R2AAA be notified when the Plan is approved by the Commission.

Prior to August 1, 2018, Sherri King, AASA Field Representative, will be notified of the Counties status on approval of the FY 2019 Area Plan.

At the invitation of the County Human Services Committee or County Commission Region 2 CEO, Julie Wetherby, or her designee, will share progress of the Area Plan.

Plan will be posted on the agency website, www.r2aaa.net and those reviewing the plan will be encouraged to submit their comments via the website, email or U.S. Mail.

PUBLIC HEARING

One Public Hearing for the FY 2019 Area Plan will take place at 10:00 A.M. on June 19, 2018 at Region 2 Area Agency on Aging, 102 N. Main Street, Brooklyn, MI in conjunction with the Advisory Council Meeting.

Notice of the Hearing was announced on R2AAA's website along with notice of how the plan could be received. The Public Hearing notice and copies of Plan were made available to Board of Directors and Advisory Council members at their monthly meetings and on R2AAA's website. Notice of Public Hearing was also sent as a 2-1-1 Blast.

PLAN HIGHLIGHTS

REGION 2 AREA AGENCY ON AGING MISSION

Mission: To improve conditions affecting the lives of the older adults and individuals with disabilities in the region by:

- Identifying concerns of those persons and developing a comprehensive and coordinated network of services in Hillsdale, Jackson and Lenawee Counties that will enable older persons and individuals with disabilities to function as independently as possible in their homes and communities.
- Providing advocacy, information, planning, program development, contracting and the funding necessary to accomplish this purpose.

Region 2 Area Agency on Aging (R2AAA), a nonprofit 501c3, incorporated in 1974 under the Older American Act of 1965, was designated as the Area Agency on Aging for the Planning and Service Areas of Hillsdale, Jackson and Lenawee County, Michigan. R2AAA identifies the needs of older adults, persons with disabilities and caregivers and responds to those needs by providing programs and services. R2AAA clients make informed decisions allowing them to live in their homes and communities.

PLANNED SERVICE ARRAY

- R2AAA funds the following services for older adults, persons with disabilities and caregivers in Hillsdale, Jackson and Lenawee Counties. These services are provided by a network of organizations that provide services to people within their communities. R2AAA works to coordinate existing programs by partnering with community organizations and pursuing new funding resources which would help enhance or create new programs.
- The services funded under the FY 2019 Area Plan follow the outcome of the Needs Assessment conducted in FY 2016. Funded services are those that not only meet the mission of R2AAA but that meet the needs of those residing in the Planning and Service Area (PSA). Services that allow people to live in their homes and communities include home delivered meals and home care assistance (assistance with personal care and homemaker). To assist those in caregiving situations: adult day care, respite care, caregiver supplemental services and assistance with kinship relationships (such as grandparents raising grandchildren). For those that are looking for socialization and healthy living activities: congregate meal sites, disease prevention/health promotion programs and senior centers.
- R2AAA, through a Request for Proposal (RFP) process, contracts with agencies to provide services to older adults, persons with disabilities and caregivers within their

respective communities. R2AAA provides direct services as indicated below. R2AAA is committed to maintaining a comprehensive person-centered range of services to older adults, persons with disabilities and caregivers.

SCOPE OF SERVICES

TOP CONTRACTED SERVICES

Services receiving the most funding:

- Home Delivered Meals
- Home Care Assistance
- Congregate Meals
- Adult Day Care
- Transportation

Services serving the most participants:

- Senior Center Operations
- Home Care Assistance
- Congregate Meals
- Home Delivered Meals
- Information and Assistance

Approved Area Plan Goals/Objectives

Goals and Objectives for Fiscal Year 2019 will remain the same as Fiscal Year 2018.
Progress on objectives are listed below:

GOAL 1. Develop and expand our Assistive Technology (AT) programs to serve more individuals.

1. Work with County Senior Centers, local service agencies (i.e., Civitans and Kiwanis), Michigan Disability Rights Coalition, and other community groups to provide information concerning assistive technology equipment and services.
2. Provide AT services to individuals to assist them with obtaining and using appropriate AT.

PROGRESS:

1. *Total of 23 client were seen October 2017 - March 2018. A total of 4 classes were taught, reaching more than 60 people. While none of the classes were conducted at senior centers, all of our Departments on Aging are aware of our Assistive Technology program.*
2. *We have begun contacting local service clubs in all three counties and providing information sessions with these groups. The goal of these presentations is to provide information about our Assistive Technology services, and to increase referrals and potential donations from these groups and individuals.*
3. *Have begun creating a business plan to ensure sustainability of the Assistive Technology program.*
4. *Have begun working with Michigan Disability Rights Coalition to develop additional AT modules for state-wide use.*

GOAL 2. Increase name recognition of R2AAA as the experts in aging.

1. Implement an outreach plan to enhance community awareness of R2AAA network and the services they offer.
2. Use social media such as website, Facebook and Twitter to provide information on services and programs.
3. Distribute marketing materials to a wider audience.
4. Continue to attend meetings, outreach, etc. in the PSA.
5. Continue to educate staff.

PROGRESS:

1. *Region 2 AAA continues to attend a variety of community events, including Congressman Tim Walberg’s Lenawee County Resource Fair (200), Jackson’s Women’s Expo (2,500), Grass Lake Expo (300), Tecumseh Expo (2000).*
2. *Continued outreach to Discharge Planners and Admission Counselors at various facilitates to ensure knowledge of the Agency’s programming.*
3. *We ran two commercials on WLEN in Adrian regarding Elder Abuse Prevention.*
4. *Visiting Veterans Administration Offices, Doctors’ offices and clinics.*
5. *Working with R2AAA team on Hometown Hope Grant through WLEN Radio in Adrian. We have secured a variety of advertising opportunities. We will be focusing on our Safe Haven Project and fund raiser.*
6. *We continue to update and improve our website and the number of people following our Facebook page continues to grow.*

GOAL 3. Work with the Village of Brooklyn to achieve the Community for a Lifetime designation.

1. One Community within Region 2 will receive the status of “Community for a Lifetime” by 9/30/2019.
2. R2AAA staff will meet with Community Officials in Brooklyn, Michigan to present the Community for a Lifetime concept.
3. Brooklyn Twp. Officials, with the assistance of R2AAA, will complete the application to become a Community for a Lifetime.
4. Will work with Brooklyn Michigan to become “A Community for a Lifetime” in Region 2.

PROGRESS:

The Community for a Lifetime project in Brooklyn, Michigan is nearing its final stages and the application will be submitted soon.

GOAL 4. Improve access and efficiency to information and services for our Community members.

1. Respond to emerging needs by providing education and assessment of needs. Outcomes measured by satisfaction of individual’s receiving education services within the network.
2. Through R2AAA Quality Department, activities related to quality of services offered are reviewed and improved as needed.
3. Involve R2AAA Board, Advisory Council and Staff in emerging issues and encourage participation in educational opportunities.
4. All of our Information and Referral staff are certified or working toward certification in Alliance of Information and Referral Systems (AIRS).

PROGRESS:

1. *More than 10,000 calls to the agency in the last 12 months.*
2. *The website activity remains stable.*
3. *Lenawee County is the only county to have a small waitlist.*
4. *We continue to make satisfaction calls to at least 10% of those who contact our Agency. The responses on these surveys are overwhelmingly positive. Any comment that is not positive is followed up on. All those contacted are asked if we can offer other information and/or assistance.*
5. *Staff continue to attend Statewide Consumer Quality Meetings as well as holding quarterly Consumer meetings at Region 2 with our own participants.*
6. *The number of MMAP beneficiaries served continues to grow. We will be training additional MMAP volunteers in the upcoming year.*
7. *The number of people served in our office by Smiles on Wheels continues to grow*
8. *While Legal Services continues to be available in our office quarterly, the number of people taking advantage is not increasing. We believe that most of those we refer to Legal Services are seeing an attorney in Jackson or Lenawee. Accurate figures care difficult to determine, due to attorney-client confidentiality.*

GOAL 5. Increase awareness/activities of the need for Prevention of Elder Abuse, Neglect and Exploitation.

1. R2AAA will provide funding and/or support to MMAP (Medicare/Medicaid Assistance Program), TPAAN (Training to Prevent Adult Abuse and Neglect), Long Term Care Ombudsman and Legal Services.
2. R2AAA and partners, including Local TRIADs, will provide outreach information to participants attending Prevention of Elder Abuse, Neglect and Exploitation events in the PSA.

PROGRESS:

1. *As of May 31, 2018 we have served 628 beneficiaries in MMAP, trained 6 paid caregivers using TPAAN , Legal services has assisted 172 clients and the Long Term Care Ombudsman has assisted 470 clients.*
2. *The Agency continues to develop its Safe Haven program, whereby older adults experiencing abuse, neglect or exploitation can receive immediate housing and service coordination assistance. We were not approved for a second year of the PREVNT grant. Our Board of Directors recognizes the importance and impact of this program and allocated funding to continue the program through the 2018 FY. We will be applying for year three of the PREVNT grant.*
3. *Since October 2017, the Safe Haven program has successfully transitioned 11 older adults at risk of abuse, neglect or exploitation, to safe and appropriate housing or services/supports.*

4. *The Agency recently submitted a funding proposal that would increase the number of people helped by this project, considerably. The Agency expected to receive its VOCA (Victims of Crime Act) grant determination in June 2018.*
5. *R2AAA is holding its first fundraiser to benefit the Safe Haven Project.*
6. *R2AAA has continued to allocate money for each Focal Point to continue their annual Elder Abuse Event.*

GOAL 6. Expand Outreach of Healthy Aging Education to individuals in community Settings in the Planning and Service Area

1. Train volunteer Leaders and Coaches to provide participant workshops.
2. Workshops will be provided in accessible locations.
3. A portion of the Evidence Based Funding will be in the RFP.
4. Continue to seek alternative funding to ensure sustainability of these programs.

PROGRESS:

1. *We received a grant of \$1,120.00 from the Hillsdale County Community Foundation to provide facilitator training for Matter of Balance (MOB) workshops and three MOB workshops during the grant year in Hillsdale County.*
2. *Continued securing locations and facilitators for Calendar of Proposed Workshops in FY 2019.*
3. *Networked with several providers and lawmakers about the Chronic Pain PATH workshops.*
4. *Met with the Jackson Co. YMCA CEO and Program Coordinator to discuss partnering on Diabetes PATH course.*
5. *Obtained donation of free 5-class punch cards for every Jackson County PATH workshop graduate (good for all PATH workshops).*
6. *Collaborated with Lenawee Community Mental Health on submitting a grant proposal to MDHHS for hosting Diabetes PATH and Chronic Pain PATH at their Drop-In Center for MH participants.*
7. *Conducted trainings for new Mater of Balance Coaches and Chronic Pain PATH Lay Leaders.*

GOAL 7. Provide Education for Caregivers

1. With 4,626 persons in the PSA reported as having “Cognitive Difficulty” that means there are potentially more than that number of caregivers.
2. Caregivers would benefit from the information, support and knowing they are not alone in their journey that the workshops would give them.
3. R2AAA participated in the Creating Confident Caregivers (CCC) Program when AASA provided grant funding. Region 2 and partners’ staff will attend Leader Training for the Creating Confident Caregiver Program.

4. R2AAA will provide workshops in the PSA in facilities convenient for caregivers to alleviate the stress of caregiving, the CCC program will provide Caregivers with tools to understand and cope with the disease.
5. R2AAA will utilize adult day care and respite facilities for caregivers attending workshops to care for their loved ones.
6. R2AAA will continue to train CCC Leaders and partner with agencies to host workshops.

PROGRESS:

1. *We continue to offer Creating Confident Caregivers (CCC) workshops to all three County service areas, with several staff becoming first-time certified trainers.*
2. *R2AAA staff presented at Regional Caregiver Events and at Lenawee County Memory Café.*
3. *We are part of the ADSSP Grant with AASA/ACL. We are currently focusing on providing the DKAT2 and Brain Health Education to our own Board and Advisory Council, as well as meetings throughout our PSA.*
4. *Contracts were awarded to County Focal points to provide education and services to caregivers.*

PLANNED SPECIAL PROJECTS AND PARTNERSHIPS

- a. In 2019 we plan to continue our partnership with MSU School of Nursing and expand other intern collaborations. In 2017 the senior nurses conducted a Pain Management Survey to clients. This partnership allows us to introduce new nurses to the senior population and lets them see first-hand the issues involved in helping older adults remain in their community. Our Social Work intern relationship with Spring Arbor University resulted in R2AAA hiring a soon to graduate Master Level Social Worker.
- b. We have developed a partnership with the Department of Health and Human Services. In 2019 we will continue housing an on-site donated funds worker to assist with Medicaid for our participants.
- c. In 2019 R2AAA will continue to develop partnerships with hospitals that reside in our counties.
- d. R2AAA is collaborating with several other Area Agencies to bring Dementia programs to our service area. We are also beginning the Aging Mastery Program (AMPS), which is an education program for those approaching retirement or already retired.
- e. R2AAA will continue working with the Veterans Administration in the attempt to begin accept referrals for the Veterans Choice/HCBS program.

INITIATIVES TO ACHIEVE INCREASED EFFICIENCY IN SERVICE DELIVERY.

- a. We continue to use the Mediware Program for our Information & Referral which improves customer service to our community members and partners and also has helped collect data on the needs of our communities.
- b. With the use of Relias, our staff has the ability to experience an on-line curriculum program that allows additional training. This training is done without the expense of travel, registration fees and time away from the office.
- c. We continue to research processes in all areas of the Agency to institute more LEAN processes and electronic forms/signatures.
- d. We are in the final phase of NCQA Certification.
- e. We received our Medicare number and are able to bill for some services. Currently we are focused on growing our Medical Nutrition Therapy service.
- f. We have replaced our finance software that allows financial staff to be more efficient and provide expanded reporting options.

- g. Our marketing specialist, on a monthly basis, gives updated “Talking Points” to the Staff, Board and Advisory Council to further educate our community on the services available for older adults and adults with disabilities.
- h. R2AAA staff are participating in the State LEAN Initiatives and are part of the team upgrading the CIM software to provide additional efficiencies.
- i. In FY 2015 Region 2 Staff, Board and Advisory Council under the direction of a facilitator, developed a Strategic Plan as follows:
- Exceed the expectations of market services with existing products and services.
 - Explore and exploit new growth opportunities for new and existing products.
 - Support the Agency’s evolving business model with appropriate technology, information systems and facilities.
 - Assure human resources policies are market plus.
 - Create Agency awareness.
 - Assure financial integrity.
- *The objectives under each strategic initiative are currently being updated.

APPROVED DIRECT SERVICES REQUEST: CARE MANAGEMENT

Start date: 10/1/2018

End date: 9/30/2019

Total of federal dollars: -0-

Total of state dollars: \$215,913.

Geographic area to be served: Hillsdale, Jackson and Lenawee Counties

	<u>2018</u>	<u>Planned 2019</u>
Number of client pre-screenings	78	91
Number of initial client assessments	78	91
Number of initial client care plans	78	91
Total number of clients (Carry-over plus new)	141	176
Staff to client ratio (Active and maintenance per Full time care manager)	1:40	1:45

OTHER RESOURCES: Source of Funds Case Value: Match and Other Resources Cash Value \$100.00 In-kind (Donations).

Goal: Continue to Increase Care Management participants using a person centered approach. Improve care management skills and efficiencies.

1. Revise and update Policy and Performance criteria through use of AASA Care Management program criteria in policy revisions and National Committee For Quality Assurance Accreditation in FY 2018.
2. Provide Annual Care Management Training to Supports Coordinators so that all understand Care Management Requirements to ensure our participants receive quality person centered customer and Care Management services.
3. R2AAA will continue to develop community resource lists for use by all staff and will include the list as part of our referral process utilizing our Mediware software product.

APPROVED DIRECT SERVICE INFORMATION AND REFERRAL

Start date: 10/1/2018

End date: 9/30/2019

Total of federal dollars: -0-

Total of state dollars: \$22,599.

Geographic area to be served: Hillsdale, Jackson and Lenawee Counties

Goal: Customers in need of assistance will receive reliable referrals to appropriate services.

1. Using a Person Centered approach, older adults, persons with disabilities and caregivers will receive informed and educated assistance regarding services available in the community, in a timely manner.
2. Follow-up to assure quality and effectiveness of referrals will be made.
3. Continue using I& R Mediware system to document contacts and gather data to further analyze the needs of the community.

APPROVED DIRECT SERVICES: Disease Prevention Health Promotion

Start date: 10/1/2018

End date: 9/30/2019

Total of federal dollars: \$9,404.

Total of state dollars: \$0

Geographic area to be served: Hillsdale, Jackson and Lenawee Counties

Goal: Provide Chronic Disease Self-Management and Matter of Balance programs and other Evidenced Based Programs as appropriate.

1. Train volunteer Leaders and Coaches to provide participant workshops.
2. Workshops will be provided in accessible locations.
3. Continue to seek alternative funding to ensure sustainability of these programs.
4. Chronic Disease Self- Management (PATH) Cross-training will be offered.
5. Approved Business Plan include a full time position will be updated and presented to our Board of Directors in July.

**APPROVED DIRECT SERVICE:
PREVENTION OF ELDER ABUSE, NEGLECT AND EXPLOITATION**

Start date: 10/1/2018 End date: 9/30/2019

Total of federal dollars: \$4,896. Total of state dollars: \$0

Geographic area to be served: Hillsdale, Jackson and Lenawee Counties

Goal: Create an awareness and increased sensitivity in the Region regarding Prevention of Elder Abuse, Neglect and Exploitation.

1. R2AAA and partners, including Local TRIADs, will provide outreach information to participants attending Prevention of Elder Abuse Neglect and Exploitation events in the PSA.
2. R2AAA will provide funding and/or support to MMAP (Michigan Medicare Assistance Program), TPAAN (Training to Prevent Abuse and Neglect), Long Term Care Ombudsman and Legal Services.
3. R2AAA will act as the fiduciary for the Elder Abuse Grants which will be used in the PSA.

APPROVED DIRECT SERVICES: CREATING CONFIDENT CAREGIVERS

Start date: 10/1/2018 End date: 9/30/2019

Total of federal dollars: \$8,000. Total of state dollars: \$0

Geographic area to be served: Hillsdale, Jackson and Lenawee Counties

GOAL: To address Caregiver of Persons with Alzheimer's and other Dementias, R2AAA will conduct Creating Confident Caregiver (CCC) Workshops.

1. Caregivers will benefit from the information, support and knowledge that they are not alone in their journey.
2. R2AAA will provide workshops in the PSA in facilities convenient for caregivers to alleviate the stress of caregiving, the CCC program will provide Caregivers with tools to understand and cope with diseases.
3. R2AAA will utilize adult day care and respite facilities allowing caregivers to attend workshops.
4. R2AAA will continue to train CCC Leaders and partner with agencies to host workshops.

APPROVED DIRECT SERVICES: NUTRITION COUNSELING

Start date: 10/1/2018

End date: 9/30/2019

Total of federal dollars: \$4,000. Total of state dollars: \$0

Geographic area to be served: Hillsdale, Jackson and Lenawee Counties

Goal: To provide nutrition counseling to individuals who are at nutritional risk.

1. R2AAA Registered Dietitian will provide nutritional counseling to clients identified at risk.
2. Clients will be assessed and a nutritional plan will be developed.
3. Person Centered options will be provided to clients to empower them to improve their nutritional status.
4. Clients will be monitored to determine change in nutritional status.

DIRECT SERVICES REQUEST: MEDICATION MANAGEMENT

Start date: 10/1/2017

End date: 9/30/2018

Total of federal dollars: \$0

Total of state dollars: \$60,000.

Geographic area to be served: Hillsdale, Jackson and Lenawee Counties

GOAL: Provide direct assistance in managing the use of both prescription and over the counter (OTC) medication.

1. R2AAA will review and evaluate the medication management care plan and the complete medication regimen, including prescription and OTC medications, dietary supplements and herbal remedies, with each client and appropriate caregiver.
2. We will work to reduce the re-hospitalization rate through educating participants on the correct use of the medications, ensuring physician follow up, and reducing adverse interactions of medications.
3. This oversight will help to keep participants in their own homes as desired by ensuring that medication is taken correctly. This would be accomplished through education of participants, informal supports and caregivers, providing medication set up as needed, and cueing to take medications.

ADVOCACY STRATEGY

ELECTED OFFICIALS:

Discussions with elected officials will continue with R2AAA's Chief Executive Officer as a member of the Michigan Area Agencies on Aging Association. R2AAA Advisory Council Members serve on the Michigan Senior Advocates Council allowing them to meet with Legislators or their aides. Involvement in these organizations ensures that the targeted populations are advocated for and their needs are represented. R2AAA supports Older Michiganians Day by coordinating transportation for participants, Board and Advisory Council members and staff to attend the event. R2AAA is a member of the Silver Key Coalition. R2AAA continues to be aware of and frequent Coffee Hours and local office hours sponsored by state representatives, to share current information with them. We monitor agendas of County Commission meetings and attend when topics could be important to our service area population.

COLLABORATION:

Members of the R2AAA Board of Directors and Advisory Council hail from all three of our counties. The number from each county is determined by population. It is our goal to have a Board and Advisory Council that is diverse in makeup, skills and life experiences.

The R2AAA Chief Executive Officer, or designee, will present before each County Commission or County Human Services Committee annually, upon invitation. These presentations serve to update the Commissions on Older American Act services in their area and other work of the Agency.

During our 44 years of service in Hillsdale, Jackson and Lenawee Counties, R2AAA has developed effective working relationships with key agencies providing services for targeted populations. It is through these relationships and networks that we are able to provide the best services possible to those most in need.

LEVERAGED PARTNERSHIPS

Leveraged Partnerships include:

- Original ADRC Partnerships,
- 2-1-1
- Thome PACE
- disAbility Connections (CIL)

- County Departments on Aging (Focal Points)
- Medicare Medicaid Assistance Program (MMAP)
- Michigan Coordinated Access to Food for the Elderly (MiCAFE)
- Veterans Affairs
- County Human Services Meetings
- County Continuum of Care Meetings
- Housing Collaborative and other County Collaborative
- Department of Health and Human Services
- Henry Ford Allegiance Health Improvement Organization
- Promedica Quality Initiative
- Lenawee County Human Services Collaborative
- Jackson Human Services Coordinating Alliance
- Hillsdale Human Services Network
- County Transportation Advisory Groups
- Area Agencies on Aging Association

DRAFT

AREA AGENCY ON AGING--OPERATING BUDGET

PSA: 2
 Agency: Region 2 Area Agency on Aging

Budget Period: 10/1/18

to: 09/30/19

Date of Budget: 06/06/18

Rev. No.: 0

Operations		Program Services/Activities														
Admin	3B Program Develop	Care Mgmt	3D EBDP	Community Education	Safe Haven	3E CCC	C1/C2	St In-Home MM	State Access	Merit Award/ St. Caregiver	DDD ADSSP	MMAP	Assistive Technology	Waiver Direct	Waiver Indirect	TOTAL

REVENUES

Federal Funds	114,401	39,091		9,404			8,000	9,096			25,000	14,081				219,073	
State Funds	19,756		215,913					60,000	22,599	12,884				3,256,517	584,503	4,172,172	
Local Cash	22,180															22,180	
Local In-Kind	13,000		39,518	1,045			888	6,667	7,000		4,000					72,118	
Interest Income	69,326															69,326	
Fund Raising/Other					100,000	60,000							38,879	328,434	27,279	554,592	
TOTAL	238,663	39,091	255,431	10,449	100,000	60,000	8,888	9,096	66,667	29,599	12,884	29,000	14,081	38,879	3,584,951	611,782	5,109,461

EXPENDITURES

Contractual Services	61,900				17,081	21,235		9,096	40,381								149,693
Purchased Services																	
Wages and Salaries	72,364	26,743	127,367	5,898	49,001	22,982	4,577	0	13,565	19,936	0	11,992	9,711	24,540	2,191,589	397,875	2,978,140
Fringe Benefits	22,352	8,598	26,595	1,907	20,294	9,812	1,548		4,751	5,456		2,533	3,359	9,946	800,800	107,890	1,025,841
Payroll Taxes	4,520	2,061	7,009	470	3,730	1,782	362		1,066	1,205		623	765	1,865	172,832	31,040	229,330
Professional Services	16,974		21,235												103,704	18,613	160,526
Accounting & Audit Services	7,480		1,852												9,044	1,623	19,999
Legal Fees	2,644		3,307												16,151	2,899	25,001
Occupancy	6,917		8,654	1,045			888		6,667		2,000				42,263	7,585	76,019
Insurance	4,133		5,170												25,248	4,532	39,083
Office Equipment	0		0														0
Equip Maintenance & Repair	1,290		1,614												7,881	1,415	12,200
Office Supplies	4,577	844	5,726		2,446						4,000	4,048		1,000	27,961	5,019	55,621
Printing & Publication	1,879		2,351		2,000						1,000				11,481	2,061	20,772
Postage	776		971								1,000				4,743	851	8,341
Telephone	3,960		4,954								4,884				24,192	4,342	42,332
Travel	12,225	845	9,038	1,129	1,000		417		237	3,002		3,066	57	1,528	44,139	7,922	84,605
Conferences	8,882		11,112		2,000							4,691			54,266	9,740	90,691
Memberships	1,779		2,226												23,375	4,195	31,575
Special Events	1,692		2,117												10,336	1,855	20,189
Other	2,319		2,650		2,448		1,096					2,047	189		14,946	2,325	28,020
Administration			11,483														11,483
TOTAL	238,663	39,091	255,431	10,449	100,000	60,000	8,888	9,096	66,667	29,599	12,884	29,000	14,081	38,879	3,584,951	611,782	5,109,461

FY 2019 AREA PLAN GRANT BUDGET

Rev. 1/2018

Agency: Region 2 Area Agency on Aging

Budget Period: 10/01/18 to 09/30/19

PSA: 2

Date: 06/06/18

Rev. No.: 0 Page 1of 3

SERVICES SUMMARY			
FUND SOURCE	SUPPORTIVE SERVICES	NUTRITION SERVICES	TOTAL
1. Federal Title III-B Services	279,528		279,528
2. Fed. Title III-C1 (Congregate)		265,160	265,160
3. State Congregate Nutrition		7,571	7,571
4. Federal Title III-C2 (HDM)		275,989	275,989
5. State Home Delivered Meals		332,013	332,013
8. Fed. Title III-D (Prev. Health)	19,585		19,585
9. Federal Title III-E (NFCSP)	120,291		120,291
10. Federal Title VII-A	2,426		2,426
10. Federal Title VII-EAP	4,896		4,896
11. State Access	22,599		22,599
12. State In-Home	257,079		257,079
13. State Alternative Care	88,965		88,965
14. State Care Management	215,913		215,913
16. St. ANS & St. NHO	53,721		53,721
17. Local Match			
a. Cash	1,446,040	367,451	1,813,491
b. In-Kind	94,185	28,164	122,349
18. State Respite Care (Escheat)	53,154		53,154
19. MATF & St. CG Support	130,282		130,282
20. TCM/Medicaid & MSO	9,420		9,420
21. NSIP		485,172	485,172
22. Program Income	217,271	367,451	584,722
TOTAL:	3,015,355	2,128,971	5,144,326

ADMINISTRATION				
Revenues		Local Cash	Local In-Kind	Total
Federal Administration	114,401	22,180	13,000	149,581
State Administration	19,756			19,756
MATF & St. CG Support Administration	12,884			12,884
Other Admin				-
Total AIP Admin:	147,041	22,180	13,000	182,221

Expenditures		
	FTEs	
1. Salaries/Wages	1.10	72,364
2. Fringe Benefits		26,872
3. Office Operations		82,985
Total:		182,221

Cash Match Detail		In-Kind Match Detail	
Source	Amount	Source	Amount
Hillsdale, Jackson, Lenawee Counties	22,180	Acctg & Audit Services	6,000
		Travel	2,000
		Board of Directors	2,500
		Advisory Council	2,500
Total:	22,180	Total:	13,000

I certify that I am authorized to sign on behalf of the Area Agency on Aging. This budget represents necessary costs for implementation of the Area Plan. Adequate documentation and records will be maintained to support required program expenditures.

Brenda L. Lang

Signature

Finance Director

Title

06/06/18

Date

FY 2019 AREA AGENCY GRANT FUNDS - SUPPORT SERVICES DETAIL

Agency: Region 2 Area Agency on Aging
 PSA: 2

Budget Period: 10/01/18 to 09/30/19
 Date: 06/06/18 Rev. No.: 0

Rev. 1/2018
 page 2 of 3

*Operating Standards For AAA's!!

Op Std	SERVICE CATEGORY	Title III-B	Title III-D	Title III - E	Title VII A OMB Title VII/EAP	State Access	State In-Home	St. Alt. Care	State Care Mgmt	St. ANS St. NHO	St. Respite (Escheat)	MATF & St. CG Sup.	TCM-Medicaid MSO Fund	Program Income	Cash Match	In-Kind Match	TOTAL
A	Access Services																
A-1	Care Management								215,913					-		39,518	255,431
A-2	Case Coord/supp	37,240												-	18,639	-	55,879
A-3	Disaster Advocacy													-	-	-	-
A-4	Information & Assis			21,038		22,599								-	8,885	9,115	61,637
A-5	Outreach	23,752												-	35,004	-	58,756
A-6	Transportation	17,589		10,893								46,135		15,245	77,937	23,170	190,969
B	In-Home																
B-1	Chore	17,708												1,390	2,539	1,240	22,877
B-2	Home Care Assis	53,824					181,645	88,965		29,113				143,799	978,694	-	1,476,040
B-3	Home Injury Cntrl													-	-	-	-
B-4	Homemaking													-	-	-	-
B-6	Home Health Aide													-	-	-	-
B-7	Medication Mgt						60,000							-	-	6,667	66,667
B-8	Personal Care													-	-	-	-
B-9	Assistive Device&Tech													-	-	-	-
B-10	Respite Care			17,466			15,434				40,872	9,795		7,374	12,811	-	103,752
B-11	Friendly Reassurance													-	-	-	-
C-10	Legal Assistance	26,304												955	6,638	-	33,897
C	Community Services																
C-1	Adult Day Care			2,423						6,128	12,282	74,352		43,209	19,509	-	157,903
C-2	Dementia ADC													-	-	-	-
C-6	Disease Prevent		19,585											1,814	6,246	1,045	28,690
C-7	Health Screening													-	-	-	-
C-8	Assist to Deaf													-	-	-	-
C-9	Home Repair													-	-	-	-
C-11	LTC Ombudsman	3,616			2,426					18,480			9,420	-	-	3,200	37,142
C-12	Sr Ctr Operations	42,884												3,234	264,582	4,256	314,956
C-13	Sr Ctr Staffing													-	-	-	-
C-14	Vision Services													-	-	-	-
C-15	Elder Abuse Prevnt				4,896									-	-	-	4,896
C-16	Counseling	17,520												-	1,896	1,178	20,594
C-17	Creat.Conf.CG® CCC			8,000										-	-	888	8,888
C-18	Caregiver Supplmt			19,716										251	1,788	2,471	24,226
C-19	Kinship Support													-	-	-	-
C-20	Caregiver E,S,T			40,755										-	10,872	1,437	53,064
*C-8	Pogram Develop	39,091															39,091
Sp Co	Region Specific																
	a.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	b.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	c.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	d.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	e.	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
	7. CLP/ADRC Services	-															
	8. MATF & St CG Sup Adm											12,884					12,884
SUPPRT SERV TOTAL		279,528	19,585	120,291	7,322	22,599	257,079	88,965	215,913	53,721	53,154	143,166	9,420	217,271	1,446,040	94,185	3,028,239

FY 2019 NUTRITION / OMBUDSMAN / RESPITE / KINSHIP - PROGRAM BUDGET DETAIL

Rev. 1/2018

Agency: Region 2 Area Agency on Aging Budget Period: 10/01/18 to 9/30/19
 PSA: 2 Date: 06/06/18 Rev. Number 0

page 3 of 3

FY 2019 AREA PLAN GRANT BUDGET - TITLE III-C NUTRITION SERVICES DETAIL

Op Std	SERVICE CATEGORY	Title III C-1	Title III C-2	State Congregate	State HDM	NSIP	Program Income	Cash Match	In-Kind Match	TOTAL
	Nutrition Services									
C-3	Congregate Meals	260,612		7,571		81,491	162,690	162,690	5,221	680,275
B-5	Home Delivered Meals		271,441		332,013	403,681	204,761	204,761	22,943	1,439,600
C-4	Nutrition Counseling	2,000	2,000							4,000
C-5	Nutrition Education									-
	AAA RD/Nutritionist*	2,548	2,548							5,096
	Nutrition Services Total	265,160	275,989	7,571	332,013	485,172	367,451	367,451	28,164	2,128,971

*Registered Dietitian, Nutritionist or individual with comparable certification, as approved by AASA.

FY 2019 AREA PLAN GRANT BUDGET-TITLE VII LTC OMBUDSMAN DETAIL

Op Std	SERVICE CATEGORY	Title III-B	Title VII-A	Title VII-EAP	State NHO	MSO Fund	Program Income	Cash Match	In-Kind Match	TOTAL
	LTC Ombudsman Ser									
C-11	LTC Ombudsman	3,616	2,426		18,480	9,420	-	-	3,200	37,142
C-15	Elder Abuse Prevention	-		4,896			-	-	-	4,896
	Region Specific	-	-	-	-		-	-	-	-
	LTC Ombudsman Ser Total	3,616	2,426	4,896	18,480	9,420	-	-	3,200	42,038

FY 2019 AREA PLAN GRANT BUDGET- RESPITE SERVICE DETAIL

Op Std	SERVICES PROVIDED AS A FORM OF RESPITE CARE	Title III-B	Title III-E	State Alt Care	State Escheats	State In-Home	Merit Award Trust Fund	Program Income	Cash/In-Kind Match	TOTAL
B-1	Chore	-	-	-	-	-	-	-	-	-
B-4	Homemaking	-	-	-	-	-	-	-	-	-
B-2	Home Care Assistance	-	-	-	-	-	-	-	-	-
B-6	Home Health Aide	-	-	-	-	-	-	-	-	-
B-10	Meal Preparation/HDM	-	-	-	-	-	-	-	-	-
B-8	Personal Care	-	-	-	-	-	-	-	-	-
	Respite Service Total	-	-	-	-	-	-	-	-	-

FY 2019 AREA PLAN GRANT BUDGET-TITLE E- KINSHIP SERVICES DETAIL

Op Std	SERVICE CATEGORY	Title III-B	Title III-E				Program Income	Cash Match	In-Kind Match	TOTAL
	Kinship Ser. Amounts Only									
C-18	Caregiver Sup. Services	-	1,832				-	204	-	2,036
C-19	Kinship Support Services	-	-				-	-	-	-
C-20	Caregiver E,S,T	-	4,828				-	537	-	5,365
	Kinship Services Total	-	6,660				-	741	-	7,401

Planned Services Summary Page for FY 2019			PSA: 2		
Service	Budgeted Funds	Percent of the Total	Method of Provision		
			Purchased	Contract	Direct
ACCESS SERVICES					
Care Management	\$ 255,431	4.95%			X
Case Coordination & Support	\$ 55,879	1.08%		X	
Disaster Advocacy & Outreach Program	\$ -	0.00%			
Information & Assistance	\$ 61,637	1.20%		X	X
Outreach	\$ 58,756	1.14%		X	
Transportation	\$ 190,969	3.70%		X	
IN-HOME SERVICES					
Chore	\$ 22,877	0.44%		X	
Home Care Assistance	\$ 1,476,040	28.62%		X	
Home Injury Control	\$ -	0.00%			
Homemaking	\$ -	0.00%			
Home Delivered Meals	\$ 1,439,600	27.91%		X	
Home Health Aide	\$ -	0.00%			
Medication Management	\$ 66,667	1.29%			X
Personal Care	\$ -	0.00%			
Personal Emergency Response System	\$ -	0.00%			
Respite Care	\$ 103,752	2.01%		X	
Friendly Reassurance	\$ -	0.00%			
COMMUNITY SERVICES					
Adult Day Services	\$ 157,903	3.06%		X	
Dementia Adult Day Care	\$ -	0.00%			
Congregate Meals	\$ 680,275	13.19%		X	
Nutrition Counseling	\$ 4,000	0.08%			X
Nutrition Education	\$ -	0.00%			
Disease Prevention/Health Promotion	\$ 28,690	0.56%		X	X
Health Screening	\$ -	0.00%			
Assistance to the Hearing Impaired & Deaf	\$ -	0.00%			
Home Repair	\$ -	0.00%			
Legal Assistance	\$ 33,897	0.66%		X	
Long Term Care Ombudsman/Advocacy	\$ 37,142	0.72%		X	
Senior Center Operations	\$ 314,956	6.11%		X	
Senior Center Staffing	\$ -	0.00%			
Vision Services	\$ -	0.00%			
Programs for Prevention of Elder Abuse, Counseling Services	\$ 4,896	0.09%			X
Creating Confident Caregivers® (CCC)	\$ 20,594	0.40%		X	
Caregiver Supplemental Services	\$ 8,888	0.17%			X
Kinship Support Services	\$ 24,226	0.47%		X	
Caregiver Education, Support, & Training	\$ -	0.00%			
AAA RD/Nutritionist	\$ 53,064	1.03%		X	
	\$ 5,096	0.10%			X
PROGRAM DEVELOPMENT	\$ 39,091	0.76%			X
REGION-SPECIFIC					
a.	\$ -	0.00%			
b.	\$ -	0.00%			
c.	\$ -	0.00%			
d.	\$ -	0.00%			
e.	\$ -	0.00%			
CLP/ADRC SERVICES	\$ -	0.00%			
SUBTOTAL SERVICES	\$ 5,144,326				
MATF & ST CG ADMINISTRATION	\$ 12,884	0.25%			X
TOTAL PERCENT		100.00%	0.00%	91.52%	8.47%
TOTAL FUNDING	\$ 5,157,210			\$ 4,720,209	\$437,001

Note: Rounding variances may occur between the Budgeted Funds column total and the Total Funding under the Method of Provision columns due to percentages in the formula. Rounding variances of + or (-) \$1 are not considered material.